

Valles Caldera Trust
Minutes of the Working Meeting – December 10, 2007
Santa Fe Community College, Santa Fe

Board members present:

Bill Keleher, chair
Ed Tinsley, vice chair
Steve Henry, secretary
Tracy Hephner
Dan Jiron
Jim Range

Staff present:

Jeffrey Cross, executive director
Dennis Trujillo, preserve manager
Bob Parmenter, preserve scientist
Ana Steffen, cultural resources coordinator
Rob Dixon, recreation coordinator
Marie Rodriguez, natural resources coordinator
Berta Pantoja, purchasing agent

1. RFP for Strategic Business Plan

Jeff Cross distributed copies of the RFP for the business plan and updated the Board on its status. During the first week of December, the RFP was posted on the Trust's Web site, distributed to GSA contractors with appropriate expertise, and advertised in Federal Business Opportunity (FedBizOpps). The deadline for proposal submission is January 14, 2008.

2. 2008 Livestock Grazing Program

Marie Rodriguez distributed copies of the draft RFP for the summer 2008 livestock grazing program. The Board discussed capacity, possibility of a drought, facilities for operators, and selection criteria.

3. Public Access and Use

Cross handed out the contractor's final report on the four public meetings held during the summer of 2007, which concludes Phase 1 of planning for public access and use. He said that staff would request authorization to begin Phase 2 (formal NEPA planning) at the public meeting the next day. The Board discussed how the business plan would interface with planning for public access and use.

4. Overnight Camping

Cross told the Board that staff would ask for authorization to develop a plan for overnight camping at the public meeting the next day. The Board discussed the implications of overnight camping on potential results from the business planning effort.

5. FY07 Report to Congress

Cross handed out copies of the draft *FY07 Report to Congress*, which is due in Washington, D.C. by January 15, 2008. The Board identified the following goals for FY08 to be included in the report:

- Develop strategic business plan to guide Trust to financial self-sufficiency,
- Complete financial audit for fiscal years 2004 through 2007,
- Complete new forage management environmental assessment,
- Finalize programmatic agreement with New Mexico State Historic Preservation Office and Advisory Council on Historic Preservation,
- Begin long-term planning for public access and use, and
- Develop new procurement policy.