



**September 28, 2009 Closed Meeting
Board of Trustees
Valles Caldera Trust
Las Cruces, NM**

Steve Henry
Jason Lott
Virgil Trujillo
Raymond Loretto
Gary Bratcher
Dan Jiron
Berta Pantoja

9:21 CALL TO ORDER

Motion to close meeting made by Raymond Loretto. A second was made by Dan Jiron.
Motion passed.

APPROVAL OF MINUTES JUNE CLOSED MEETING

Some discussion regarding minutes of closed meeting and should they be posted on web. Raymond Loretto asked questions of Dennis Rino about discretionary funds, can be use them for memorials. Board would like to use fund to purchase a plaque for Jim Range. Rino will research. There was some discussion regarding a plaque for Range and how to pay for it. Dan motion to approve the June closed meeting minutes with Jason making a second. Motion passed.

9:30 APPROVAL OF AGENDA

Gary would like to amend agenda to add - Jemez Spirit run on the Valles Caldera. Raymond Loretto will give a brief presentation. If time permits, Raymond has a PowerPoint, Virgil made a motion to add presentation between 4 p.m. to 5 p.m. and Dan Jiron seconded the motion. Motion passed.

Gary discussed next year's budget. 4 mil of appropriated funds for next year. Bingaman's staff has indicated that more money is not available. Each manager will present their budget for next year. Each manager will give Board members Revenue sheets.

11:00 REVIEW/APPROVAL NEW POLICIES

BOT and Public Meeting policy – Law reads 3 meeting per year, 3 public information or comment periods are also required. Should we have policy? And should the Board approve. Lots of discussion re: meeting. Motion made by Virgil to accept policy as written second by Dan Jiron. Motion to approve passed. Dress Policy needs to be changed. Use a very generic policy. Motion made by Ray Loretto and a second by Virgil. Motion has passed on dress policy.

BOT review of the GAO audit

Gary comments on report - We will report back to GAO that we (VCT) concur and bring up the fact that the law is dysfunctional. We can comply by the end of 2010. Gary will draft a letter; send to the board for editing. Lots of discussions on what recommendations are needed to tweak the law. Letter to GAO and Congressional to include these recommendations. Some discussion regarding new board appointees, what names are being tossed around. Lots of discussion regarding the GAO report and Board Advisory board instead of governing and length of time board has vacant seats. Page 6 notes the change in board members and the staff turnover. Response letter due October 24, 2009. GAO will get report and letter to committee by October 31, 2009. Letter from VCT to congressional delegation should follow shortly after.

11:30 2010 Budget Format/Funding Source and Use

2010 Administrative Services Budget – Dennis Rino
Presentation in board books

12:30 to 1:30 Lunch

1:45 2010 Budget/Assumptions/Fee Schedule

Preserve Operations

Dennis T. presented a new budget Flow chart. Lots of discussion around the different accounts. Discussion on the facility rentals. With the water system that we current have --- how long can we have activities going on out at the preserve? How to increase visitation – through the pull outs – should install counters at the pull outs.

Discussion on winter recreation – budget gets in so late that we are not able to advertise for winter events until the last possible minute. Dan suggests we approve a winter program. At the June meeting, it was discussed and board approved an advertising budget to get the word out in regards to our winter programs (Terry where are we on this). Discussion regarding the advertising budget. Discussion re: marketing on highway, signs along I25

Water system

PAU

Planning fire management

Elk Hunting Revenue – hand outs. Revenue has decreased – mostly from nonresident sales. Most revenue is from residence. Nonresident taking hit because they are getting more information regarding the lottery. Only 16 tags go to non residence. Revenue took a hit with the buddy hunt. Computer problems with

Presentation of fee schedule to Gary - fee schedule to board members and we need to get a response back within 4 weeks. Lots of discussions regarding fee schedule. Suggestions made to prepare the fee schedule next spring (June) and asking board to approve when we are getting approval for budget. 1500 people did not buy lottery tickets.

4:05 2010 Budget/Assumptions/Fee Schedule – Science and Education

Bob Parmenter

Budget \$50K less than last year

VCVCNP SE account –

Asked the paracletes for changes – paint, carpet out of rec room install tile for lab, hood vent. Dr. Bob wants to try and open in December 2009, fully functional.

IT - budgeted \$1200 for rewiring but the actual cost to rewire - \$65K.

4:00 2010 Budget/Assumptions – Marketing and Communications

Terry McDermott

Wants to hire a fulltime employee to assist Marketing director – not sure what the pd will be. Dan – concerns about the marketing part – describes it as a public service and not so much a public relations.

Dennis R – reads the act and gives his opinion. We should be very careful and modify our approach on this.

5:00 Jemez Spirit Run – Rob will add Raymond Loretto’s pictures to his presentation. Rob and Raymond will present tomorrow at public meeting.

5:15 Election of Officers - staff is excused and asked to leave the meeting.

5:50 Adjourn